 **BUSINESS MEETING AGENDA**

**2023 ASHRAE Region X Chapters Regional Conference (CRC)  
August 18th - 20th, 2023   
Reno, Nevada**

**Special Guests:**

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| Bill McQuade (ASHRAE Society Treasurer) | Joslyn Ratcliff (Senior Manager, Marketing Communications) |
| Wade Conlan (ASHRAE Society Vice President) | Heather Schopplein (ASHRAE Director-at-Large) |
| Don Brandt (Past Region X DRC) | Mark Rawson (CRC General Chair) |

**Regional Leadership Team:**

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| Buzz Wright (*DRC*) | Tyler Bradshaw (*CTTC RVC)* | Robert Kunkel (*Nominating)* |
| Devin Abellon (*Regional Rep.*) | Tracey Jumper (*GAC RVC)* | Marites Calad (*Nom. Alternate)* |
| Colin Laisure-Pool (*RMCR)* | Nick Rosner (*MP RVC)* | Cindy Moreno (*Nom. Alt. Reserve)* |
| Jake Brausch (*Treasurer)* | Kevin Baldwin (*RP RVC*) |  |
| Greg Schnable (*Historian*) | Omar Rojas (*SA RVC)* |  |
| Sierra Spitulski (C*ommunications*) | Elise Backstrom (*YEA RVC*) |  |

**Chapter Delegates:**

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| Matt George (Central Arizona) | Kurt Rapp (*Sacramento Valley)* | Elyse McBride (*Southern California*) |
| Juliana Velez (*Golden Gate)* | Alexander Armstrong (*San Diego)* | Jeron Hogan (*Southern Nevada)* |
| Justin Choriki (*Hawaii*) | Matt Soderstrom *(San Joaquin)* | Kendal Smith (*Tri County)* |
| Mark Rawson (*Northern Nevada*) | Austin Hochstetler (*San Jose)* | David Roberts (*Tucson)* |
| Chris Farrington (*Orange Empire*) | Jay Blatchford (*Sierra Delta)* |  |

**Chapter Alternates:**

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| Brian Sanchez (Central Arizona) | Nick Fiorito (*Sacramento Valley)* | Rafi Karim (*Southern California*) |
| Moana Reynau (*Golden Gate)* | Michelle Shadpour (*San Diego)* | John Bowman (*Southern Nevada)* |
| Jeanessa Slaughter (*Hawaii*) | Andrew Arballo *(San Joaquin)* | Kevin Le (*Tri County)* |
| Dave Zaski (*Northern Nevada*) | Benito Ferreyra (*San Jose)* | Ryan Harbuck (*Tucson)* |
| Anthony Zanotti (*Orange Empire*) | Matt Killough (*Sierra Delta)* |  |

**Attire:** Attire for meals and meetings will be business casual.

**Meeting Location:** The Business Meetings will take place in the Peppermill Tower on the 4th floor, in Capri 1-2.

**What to Bring:** Laptop, notebook, refillable water bottle, Chapter banner.

**Meeting Format:** In order to promote the highest level of engagement and provide the best attendee experience, the meeting will be **in-person only**.

**Health and Safety:** We will be following current CDC Guidelines/recommendations and be in compliance with local restrictions. At this time, neither masks nor vaccination verification are required. If you feel sick or have been in close contact with anyone who has tested positive for COVID-19, please refrain from travel. If you have any questions, please let us know.

**SESSION #1:** SATURDAY, AUGUST 19TH ( 8:30 AM – 12:30 PM )

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| **1.** | **CALL TO ORDER / REVIEW OF AGENDA** | 8:30 AM | Wright | Introductory remarks and review of agenda |
| **2.** | **CODE OF ETHICS** |  | Wright | In this and all other ASHRAE meetings, we will act with honesty, fairness, courtesy, competence, inclusiveness and respect for others, which exemplify our core values of excellence, commitment, integrity, collaboration, volunteerism and diversity, and we shall avoid all real or perceived conflicts of interests. |
| **3.** | **APPOINTMENT OF MEETING SECRETARY** |  | Wright | Meeting Secretary: Elise Backstrom |
| **4.** | **APPOINTMENT OF PALIAMENTARIAN / SERGEANT AT ARMS** |  | Wright | Parliamentarian / Sergeant-At-Arms: Don Brandt |
| **5.** | **INTRODUCTION OF VIP GUESTS** |  | Wright | Bill McQuade, ASHRAE Society Treasurer  Wade Conlan, ASHRAE Society Vice President  Joslyn Ratcliff, ASHRAE Staff: Senior Manager, Marketing Communications  Heather Schopplein, ASHRAE Director-at-Large  Don Brandt, Past Region X DRC and Past ASHRAE Society Vice President  Mark Rawson, CRC General Chair |
| **6.** | **ROLL CALL** | 8:40 AM | Backstrom | Regional Leaders, Delegates, Alternates, Guests |
| **7.** | **REVIEW AND APPROVAL OF 2022 REGION X BUSINESS MEETING MINUTES** | 8:50 AM | Wright | See attached minutes from 2022 Region X Business Meeting (meeting location: Newport Beach, CA) |
| **8.** | **STAFF REPORT** | 8:55 AM | Ratcliff | Joslyn Ratcliff, Senior Manager of Marketing Communications will provide the ASHRAE Staff Report |
| **9.** | **SOCIETY EXCOM REPORT** | 9:10 AM | McQuade | Bill McQuade, ASHRAE Society Treasurer will provide the Society ExCom Report |
| **10.** | **SOCIETY STRATEGIC PLAN UPDATE** | 9:30 PM | Abellon | Devin Abellon will provide an update on the Society Strategic Plan |

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| **11.** | **LEADERSHIP U REPORT** | 9:45 PM | Spitulski | Sierra Spitulski, 2023 Winter Conference Leadership U participant will provide a report on Leadership U. |
| **12.** | **LEADRS REPORT** | 10:00 PM | Hong | Zehui Hong, 2023 Winter Conference LeaDRS participant will provide a report on LeaDRS. |
| **13.** | **BREAK** | 10:15 AM |  | |
| **14.** | **CHAPTER REPORTS** | 10:30 AM | Chapter Delegates | Chapter Delegates will have 7 minutes each to present their reports, highlighting successes and challenges from 2022/23, and plans for 2023/24:   1. Orange Empire: Chris Farrington 2. San Diego: Alexander Armstrong 3. Central Arizona: Matt George 4. Northern Nevada: Matt Rawson 5. Tucson: David Roberts 6. San Joaquin: Matt Soderstrom 7. Sierra Delta: Jay Blatchford 8. San Jose: Austin Hochstetler 9. Golden Gate: Juliana Velez 10. Tri County: Kendal Smith 11. Southern Nevada: Jeron Hogan 12. Hawaii: Justin Choriki 13. Southern California: Elyse McBride 14. Sacramento Valley: Kurt Rapp |
| **15.** | **CLOSE OF BUSINESS SESSION #1** | 12:30 PM | Wright |  |

**END OF BUSINESS SESSION #1 – PROCEED TO PRESIDENT’S LUNCHEON**

**SESSION #2:** SATURDAY, AUGUST 19TH ( 2:00 PM – 6:00 PM )

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| **16.** | **CALL TO ORDER / REVIEW OF AGENDA** | 2:00 PM | Wright | Introductory remarks |
| **17.** | **RMCR REPORT** | 2:05 PM | Wright / Laisure-Pool | Buzz Wright, outgoing RMCR and Colin Laisure-Pool, incoming RMCR will present the RMCR Report:   * Update from Members Council * Status of 2022 Region X motions |
| **18.** | **CHAPTER MOTIONS** | 2:15 PM | Wright / Laisure-Pool | Buzz Wright and Colin Laisure-Pool will facilitate discussion and voting of Chapter motions:   * 2023-X-01: RVC Notification * 2023-X-02: RVC PAOE Points * 2023-X-03: Merchandise Sourcing * 2023-X-04: Hightower Tech Award * 2023-X-05: Treasurer Reimbursement |

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| **19.** | **FUTURE JOINT CRC DETERMINATION** | 3:00 PM | Wright | Our Region has been asked to discuss and approve the following future Joint CRCs:   * 2025 (Golden Gate) with Region IX * 2026 (Hawaii) with Region XI (may also include a joint PET/RPM in Vancouver) |
| **20.** | **TREASURER REPORT** | 3:30 PM | Jumper / Brausch | Tracey Jumper, outgoing Regional Treasurer and Jake Brausch, incoming Regional Treasurer will present the Treasurer’s Report:   * Review of last year’s budget * Audit committee’s report / recommendations * Review of 2023-24 proposed budget * Discussion and approval of 2023-24 budget |
| **21.** | **BREAK** | 4:00 PM |  | |
| **22.** | **REGIONAL LEADER REPORTS** | 4:15 PM | Regional Leaders | Regional leaders will have 7 minutes each to present reports covering a review of 2022/23, relevant work of their associated committees, and 2023/24 plans to support the Region X Chapters:   1. DRC: Devin Abellon & Buzz Wright 2. Communications: Sierra Spitulski 3. Historian: Greg Schnable 4. Chapter Technology Transfer: Tyler Bradshaw 5. Government Affairs: Tracey Jumper 6. Membership Promotion: Nick Rosner 7. Research Promotion: Kevin Baldwin 8. Student Activities: Omar Rojas 9. YEA: Elise Kiland and Elise Backstrom |
| **23.** | **INFORMATIONAL ITEMS** | 5:30 PM | Wright | Buzz Wright will provide the following information items:   * President-Elect Training * Winter and Annual Conferences * Presidential Tour * Chapter Visits |
| **24.** | **2024 REGION X CRC REPORT** | 5:45 PM | Huff / Kuderer | Kellie Huff and Jon Kuderer will provide information about the 2024 CRC being hosted by the Central Arizona Chapter. |
| **25.** | **ADJOURNMENT** | 6:00 PM | Wright |  |

**Questions:** If you have any questions, please contact Buzz Wright at [buzz@regionx.org](mailto:buzz@regionx.org) or 520-904-4472.