



LeaDRS Program Region X Implementation Plan

The program allows a Region X member (in good standing) to attend a Society Winter or Annual Meeting largely at the expense of the Region and gain experience at a Society level by shadowing the DRC of Region X. Each chapter may submit qualified nominees (using the Region X LeaDRS Application). One or Two nominees will be selected by the selection committee consisting of the DRC, ARC, YRC, and Nominating Committee member; one to attend the winter meeting and one to attend the Annual meeting as approved and allocated in the annual Regional Budget.

Region will pay for expenses not to exceed \$1,500 (with valid expense documentation) covering Candidate's transportation (airfare/mileage), lodging (5 nights), meeting registration, Welcome party, President's Luncheon, Member's Night Out, and Regional Dinner. Candidate is responsible for additional/miscellaneous expenses such as meals not covered, additional transportation (i.e. ground transportation), misc. room charges, and parking. The Region strongly suggests that the participant's home chapter support the participant with expenses that extend beyond regional reimbursement.

The following is an example (suggested outline/guideline) of the duties of the candidate for the Winter Meeting:

October 14 Chapter deadline for sending in applications.

October 30 Announcement of selected individual

Week of Nov 4th Candidate will book travel economy fair to LaGuardia (NYC) airport, JFK (NYC) Airport or Newark (NJ) airport – whichever offers best rate/time of travel. The candidate will book travel to arrive the morning or afternoon of Friday Jan. 17th. Region X will reimburse candidate promptly upon submitting expense documentation. Candidate will also seek lodging accommodations within their budget that will allow them to attend all necessary meetings at the locations indicated by Society (the HQ hotel, the convention center, etc.) and submit all receipts for full reimbursement of lodging.

Fri, Jan 17 Arrive at Airport. Take transportation to Hotel. Transportation to hotel is responsibility of candidate. (Candidate is responsible for providing Credit Card at time of hotel check-in for any incidentals that may occur on their room charge – the Region will reimburse for lodging/taxes only). Meet DRC and attend 6:00_{PM}. Host Reception at Hilton Midtown Hotel (Society HQ). Cocktails and heavy hors d'oeuvres will be served. Evening on your own. Dress: Coat and tie or appropriate dress for females.

Sat, Jan 18 8:00_{AM}-12:00_{PM}. Attend committee meetings with DRC. 12:00-3:15_{PM} break, Candidate is on their own. 3:30-5:00_{PM} Attend Plenary Session with DRC, 6:00-9:00_{PM} Attend Welcome Party with DRC. Dress business casual



Sun, Jan 19 Morning on your own – suggest attending committee meetings (such as YEA), technical seminars, and/or TC's. 12:00-1:45_{PM} Attend Industry luncheon with DRC. 2:00-5:00_{PM} attend Board Meeting. 5:00-6:00_{PM} Stop by YEA happy hour (if applicable). 6:00-9:00_{PM} Attend President's reception Cocktails and heavy hor'devours will be served. Coat and tie or appropriate dress for females

Mon, Jan 20 Morning on your own – suggest attending technical seminars and/or TC's. 12:00-2:00_{PM} Attend President's Luncheon with DRC, Afternoon is free time on your own – Recommend attending technical seminar and/or TC's. 8:00-10:00_{PM} Attend Regional Dinner with DRC. Coat and tie or appropriate dress for females

Tues, Jan 21 8:00_{AM}-12:00_{PM} Attend Members Council Meeting with DRC. Afternoon on your own, suggest attending the AHR trade show. 5:00_{PM} Attend President's reception, 6:00-10:00_{PM} attend Member's Night out with DRC. Dress Business casual during the day, Coat and tie or appropriate dress for females for Member's night out.

Wed, Jan 22 Return Home. Elective to stay for 2:00-6:00_{PM} Board Meeting with DRC if possible, in which case recommend spending morning at AHR trade show.